

# Start Young 2022-2023 Timeline



<p><b>August</b></p>	<ul style="list-style-type: none"> <li>● <b>Renew MOUs/Agreements for Year 3</b></li> <li>● <b>Monday, 8/15, Beginning of Fall Assessment Period</b> <ul style="list-style-type: none"> <li>○ New consents for all children must be completed and held by each center.</li> <li>○ Intake forms for all new children &amp; caregivers, plus all current classrooms (environments) must be sent to TFC or entered into DAISEY.</li> <li>○ All intake forms for children must be submitted to TFC, or entered into DAISEY, before myIGDIs may be performed. Children will need both a myIGDI profile and DAISEY profile with matching myIGDI ID#s in both profiles before myIGDI assessments can begin. Centers will then be contacted when myIGDIs may begin.</li> <li>○ In order to do these assessments, educators must attend an IGDI or myIGDI training.</li> <li>○ IGDI and myIGDI results should be submitted within one week of completion</li> </ul> </li> <li>● <b>Tuesday, 8/16, 12-2pm, Quarterly Directors' Meeting</b></li> <li>● <b>IGDI &amp; myIGDI training Friday August 26*</b> <ul style="list-style-type: none"> <li>*Additional information about training on training flier</li> </ul> </li> </ul>
<p><b>September</b></p>	<ul style="list-style-type: none"> <li>● <b>IGDI &amp; myIGDI trainings*</b> <ul style="list-style-type: none"> <li>○ Saturday, Sept 10, 9-1:30</li> <li>○ Tuesdays, Sept 6 &amp; 13, 6:30 - 8:30</li> <li>○ Thursdays, Sept 21 &amp; 28, 6:30-8:30</li> </ul> <ul style="list-style-type: none"> <li>*Additional information about trainings on training flier</li> </ul> </li> <li>● <b>Common Measures Administration (consult guidelines)</b> <ul style="list-style-type: none"> <li>○ Collect ASQ-3 and ASQ-SE from parents</li> <li>○ After training, educators conduct IGDIs or myIGDIs (recommended to designate 3-4 children per week)</li> </ul> </li> <li>● <b>CLASS Observations (scheduled through MARC).</b></li> </ul>
<p><b>October</b></p>	<ul style="list-style-type: none"> <li>● <b>Wednesday, 10/5, 1st Quarter Report Due</b> <ul style="list-style-type: none"> <li>○ Quarterly Google Form, questions can be submitted to Jennifer Traffis</li> </ul> </li> </ul>
<p><b>November</b></p>	<ul style="list-style-type: none"> <li>● <b>Monday, 11/14, End of Fall Assessment Period</b> <ul style="list-style-type: none"> <li>○ All assessments (ASQ-3, ASQ-SE, IGDI, myIGDI, CLASS Observations) need to be completed with scores sent to TFC (or entered directly into DAISEY).</li> </ul> </li> <li>● <b>Tuesday, 11/15, Salary Supplement Applications Due</b> <ul style="list-style-type: none"> <li>○ Returning teachers: send all additional updates (new coursework, updated address) to Child Care Aware of KS.</li> <li>○ Newly eligible teachers: an application with a completed W-9 must be postmarked or faxed by this date.</li> <li>○ Child Care Aware of KS will contact directors to verify start dates and wages for teachers.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>● <b>Tuesday, 11/15, Beginning of Winter Assessment Period</b> <ul style="list-style-type: none"> <li>○ IGDI or myIGDI for all children, ASQ-3 and ASQ-SE for new children.</li> <li>○ IGDI and myIGDI results should be submitted within one week of completion.</li> </ul> </li> <li>● <b>Thursday, 11/17, Quarterly Directors' Meeting, 12-2</b></li> </ul>
<b>January</b>	<ul style="list-style-type: none"> <li>● <b>Wednesday, 1/5, 2nd Quarter Report Due (for October - December)</b> <ul style="list-style-type: none"> <li>○ Quarterly Google form filled out, questions to Jennifer Traffis</li> </ul> </li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>● <b>Tuesday, 2/14, End of Winter Assessment Period</b> <ul style="list-style-type: none"> <li>○ Assessments (IGDI, or myIGDIs, PK3) for all, ASQ-3 &amp; ASQ-SE for new children), plus Environment Forms for each classroom.</li> </ul> </li> <li>● <b>Wednesday, 2/15, Beginning of Spring Assessment Period</b> <ul style="list-style-type: none"> <li>○ ASQ-3s for all, ASQ-SEs for all, IGDI for 0-2s, PK3 for 3s, myIGDI Literacy for 4-5s, myIGDI Numeracy for 3-5s, CLASS observations for all.</li> </ul> </li> <li>● <b>Wednesday, 2/22, 12-2pm: Quarterly Directors' Meeting</b></li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>● <b>Monday, 4/3, 3rd Quarter Report Due (for January - March)</b> <ul style="list-style-type: none"> <li>○ Quarterly report Google form filled out, questions to Jennifer Traffis</li> </ul> </li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>● <b>Friday, 5/12, End of Spring Assessment Period</b> <ul style="list-style-type: none"> <li>○ All assessments (ASQ-3, ASQ-SE, IGDI, PK3, myIGDI), plus Environment Forms for each classroom need to be completed by this day.</li> </ul> </li> <li>● <b>Monday, 5/15, Salary Supplement Applications Due to CCA-KS</b> <ul style="list-style-type: none"> <li>○ Returning teachers: send updates (new coursework) to Child Care Aware of KS.</li> <li>○ Newly eligible teachers: an application with a completed W-9 must be postmarked or faxed by this date.</li> <li>○ Child Care Aware of KS will then contact each director to verify start dates and wages for teachers.</li> </ul> </li> <li>● <b>Wednesday, 5/25, 1-3pm, Quarterly Directors' Meeting</b></li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>● <b>Providers meet with Start Young staff individually for assessment, training, and coaching planning</b></li> <li>● <b>Friday, 6/30, End of SY Grant-Year: 4th Quarter Report Due (for April - June)</b> <ul style="list-style-type: none"> <li>○ Quarterly Google Form completion, questions to Jennifer Traffis</li> </ul> </li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>● <b>Renew MOUs/Agreements for new grant-year (pending renewed funding)</b></li> </ul>